

Cast Member & Parent Participation Requirements for OCP Summer Musical

Orange Community Players strives to make the summer musical an enjoyable experience for everyone involved. We are a volunteer organization. The people helping direct, design, and stage this show donate numerous hours to the organization and the community, to make the show happen, because of their love of theater. Therefore, we need parents and cast members to understand and be prepared to do their part to help make this show happen. We want the summer to be a positive experience for all. Being prepared to support the OCP Board, our volunteers, your children, and the show as a whole, will make this summer fun for everyone!

Please review the following Participation Requirements carefully:

- Cast members are expected to attend all scheduled rehearsals (except those noted on their original conflict sheets) and to be on time. Note: Not everyone comes to all rehearsals.
- A \$35 Participation Fee is required for cast members in this show. This fee includes one (1) comp ticket to the opening performance. The maximum fee any family will pay is \$70.00 (i.e., One Family Member: Fee: \$35 / Two Family Members: Fee \$70.00 / More than two family members \$70.00). This fee will be due at the first Cast Meeting.
- Load-In (move in to CRHS) July 14 from 12 noon – 6 pm is mandatory for all cast & parents.
- Strike (moving out of CRHS) July 28 after the final performance is mandatory for all cast & parents.
- Penalty fees (\$25 for each) applies for non-support of Load-In and Strike. Non-participation and non-payment of Penalty fee will prohibit you from participating in future OCP productions.
- Cast members age 16 and older and parents of cast members under 16 are required to sign up for at least 8 hours of volunteer work, in addition to Load In and Strike. Non-participation may result in the cast member being cut from the cast.
- Participation Fee may be waived (or reduced for co-leaders) for cast members or parents who take on Leadership Roles. A complete list of needed Leadership Roles (if available) will be posted at auditions or by request from individual crew leaders. Leadership positions are available on a first ask/sign-up basis. Tasks vary from helping with Costumes, Props and/or Sets, to Program Ad formatting & House Mgr.
- If you have any questions, please see an OCP Board member, so you have a clear understanding of your commitment to this production, before signing this form.

We do have specific task requirements for parents of our youngest cast members and teens.

Parents of kids 12 and under are required to sign up, on a rotating basis, to supervise kids during rehearsals and shows. Each rehearsal where the kids are called must have one parent as Monitor. A calendar will be posted of the dates Rehearsal Monitors will be needed and all parents of kids 12 and under are required to sign up for several rehearsals.

Parent Duties of Kids 12 and under include:

1. Being available at New Hope Camp and Conference Center rehearsals, on a rotating basis, to supervise kids when not on stage.
2. Being available at CRHS rehearsals, on a rotating basis, to supervise kids when not on stage.
3. Working backstage (supervising the kids) during the shows in a rotation. You will have at least two nights to watch the show.

Parent Duties of Teens 13 – 16 once at CRHS include:

1. Helping at the Concession, Tickets or Raffle table, usually 2 performances per parent.
2. Helping our House Mgr decorate the space and set up the cast photo board.

Note: Parents and kids participate with the understanding that the OCP staff, volunteer, or the supervising parent of the evening is 'in charge' and all kids will be respectful of these adults and do as asked. I understand (my child understands) and agree to the Orange Community Players' Participation Requirements as stated herein.

Committees

- **Costumes-** Do you love fashion, shopping, and sewing? Helping to find costumes for cast members, sew and complete alterations as needed, help with organizing and setting up dressing rooms. Sewing experience is helpful, but not required.
- **Set Construction-** Are you handy with tools or willing to learn how to build? Help with building and painting the set according to set designs. Construction will happen at an offsite location and will be set up on stage during load in. Construction experience is not required.

- **Props-** Are you crafty or good at thrifting? Help to find all items characters will hold and use during the show. Prop leads will provide a prop list and ask for assistance in creating and finding props. Some time at the storage unit for organizing and construction will be required.
- **Marketing/Advertising-** Do you have connections with local businesses, graphic design or social media skills, or love to create? Help with selling program ads, creating flyers and promotional materials, and coordinate t-shirt sales.
- **Tickets-** Do you have time before performances? Help with selling tickets, counting change, and balancing the till each performance night.
- **Front of House-** Do you love to decorate? Help with setting up the front of the house in the high school lobby. Tasks include setting up cast headshots, creating the cast bulletin board, setting up the concession table and selling concessions during intermission.
- **Concessions and Cast Party-** Do you love to bake or cook? Help with concessions to sell during the shows, and to coordinate the cast party after strike on the last show day. This committee must help with concessions for at least one show and help to set up or clean up for the cast party.

Signature(s) needed

****For individuals:**

Print Name _____ Sign Name _____

****Parent/Guardian Signature (for those participants under age 18):**

Print Name _____ Sign Name _____

****For families with multiple family members in the show:** You can turn this form in once for your entire family. Each additional participating family member should sign on the lines below. A parent or guardian needs to sign if ANY family member is under 18 years of age.

Print Family Name _____

Participating Family members:

Sign Name _____ *Print Name _____

Sign Name _____ *Print Name _____

Sign Name _____ *Print Name _____

Sign Name _____ *Print Name _____

****Parent/Guardian Signature (for those participants under age 18):**

Print Name _____ Sign Name _____